

APPENDIX H - SHIPPING INFORMATION

FIRST Midwest Competition
March 6-8, 1997
Harper College
Chicago, IL

MIDWEST EXPOSITION SERVICE COMPANY
P.O. Box 297
Bloomington, IL 60108-0297
Phone: 630/351-3976 Fax:630/351-4118

Shipping Information

All shipments made by local teams and/or out of state teams must be shipped to Midwest's warehouse on February 25, 1997. We will provide the following services at the rates shown below:

- A. Complete handling at Midwest's warehouse for unloading your shipments, and hauling to the competition site.
- B. Midwest also agrees to furnish (30) days free storage prior to the opening date of the competition.
- C. Unloading at show site docks and dropping equipment in specific booth.
- D. Storage of empty boxes, crates, or cases once team has set-up pit area.
- E. Return empties once FIRST has authorized Midwest Expo to do so.
- F. Omitted
- G. Omitted
- H. Midwest Exposition shall not be responsible for damage to uncrated materials, materials improperly packed, any concealed damages, loss or theft of materials after same have been picked-up for loading out of competition.
- I. Freight shipments should be made on straight bills of lading and should be carefully prepared to show numbers of pieces, weight, classification, etc. Shipments made on other than straight bills of lading should be accompanied by a delivery ticket showing number of pieces, weight, classification etc. Midwest Exposition will weigh team materials and charge accordingly if accurate weight is not provided.
- J. Omitted
- K. For making arrangements for outbound freight, there will be a handling charge of \$10.00 per box for UPS, FED X or other, regardless of size, if going out other than specified carrier.

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Shipping Information
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All shipments must be addressed as follows

EXHIBITOR NAME: _____ TEAM # _____

C/O MIDWEST EXPOSITION SERVICE COMPANY
380 MONOCO
ROSELLE, IL 60172

FOR (TEAM NAME) _____ (NAME FOR SHOW) FIRST - THE COMPETITION 1997

SHOW LOCATION: HARPER COLLEGE

For outbound movements, please make arrangements by filling out Bills of Lading, routing, etc. at Midwest's freight desk any time before departing.

L. All shipments must be prepaid. Please send all advanced payments with the name of your company and team number to the attention of:

MIDWEST EXPOSITION SERVICE COMPANY
P.O. BOX 297
BLOOMINGDALE, IL 60108-0297

FIRST New England Regional
March 13-15, 1997
New Hampshire College
Manchester, NH

SPECIAL EVENT RENTALS, INC.
1060 Millbury Street
Worcester, MA 01607
Phone: 508/757-3397 Fax: 508/757-9136

MATERIAL HANDLING INFORMATION

SHIPMENTS TO WAREHOUSE: Special Event Rentals, Inc. will receive crated, boxed or skidded shipments at SER warehouse up to 30 days prior to show move in. Includes delivery to booth, storage of empty packing materials and return.

Label each piece and address all documents as follows:

Competing Team Name
FIRST New England Regional
c/o Special Event Rentals
1060 Millbury Street
Worcester, MA 01607

Shipments must be sent with freight charges prepaid. Collect shipments will not be accepted. All common carriers, Van Line, Air Freight, Fed Ex, etceteras charges are the sole responsibility of the team.

LIABILITIES: The terms and conditions of Special Event Rentals' Liability and Insurance Bulletin apply to all shipments. Shipments made according to the above instructions shall constitute acceptance by the exhibitor of said limits.

Route your shipments through carrier of services that provide bills of lading specifying a piece count.

A copy of the bill of lading indicating the number of pieces, proper description and weights should be forwarded to Special Event Rentals, with the Carriers Pro # and Trailer #.

LIABILITY AND INSURANCE BULLETIN

SPECIAL EVENT RENTALS, INC. shall not be responsible for damage to uncrated materials improperly packed or concealed damage.

SPECIAL EVENT RENTALS, INC. shall not be responsible for loss, theft or disappearance of exhibitors material after same have been delivered to the competition.

SPECIAL EVENT RENTALS, INC. shall not be responsible for loss, theft, or disappearance before they are picked up from team's booth for reloading after the show. Bills of lading covering outgoing shipments which are furnished to SPECIAL EVENT RENTALS' by team will be checked at time of actual pickup from booth and corrections made where discrepancies occur.

FIRST New England Regional
March 13-15, 1997
New Hampshire College
Manchester, NH

SPECIAL EVENT RENTALS, INC. shall not be responsible for loss , damage or delay due to fire, Act of God, strikes, lockouts, or work stoppages of any kind or to any causes beyond its control.

SPECIAL EVENT RENTALS, INC's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged and in any event SPECIAL EVENT RENTALS' maximum liability shall be limited to \$.30 per pound, maximum \$50.00 per claim.

SPECIAL EVENT RENTALS, INC. shall not be liable to any extent whatsoever, for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to a team's materials which may make it impossible or impractical to compete.

INSURANCE - It is understood that SPECIAL EVENT RENTALS is not an insurer, that insurance, if any, should be obtained by the team. It is suggested that teams arrange all risk coverage. This can be done by endorsements to existing policies. Team's materials should be insured from the time they leave their firm until they are returned after the close of the show.

The consignment or delivery of a shipment to SPECIAL EVENT RENTALS, INC. by a team, or by any shipper on behalf of the team, shall be construed as an acceptance by such team (and/or other shipper) of the terms and conditions set forth in this Bulletin.

Team requiring additional insurance coverage should arrange to place same through their broker.

All shipments must be prepaid. Collect shipments will not be accepted.

FIRST Mid Atlantic Regional
March 20-22, 1997
Rutgers College
New Brunswick, NJ

SPECIALTY DECORATING & DESIGN
720 MONROE STREET
HOBOKEN, NJ 07030
201/653-1258 Fax: 201/653-1519

Order Form
SHIPPING INSTRUCTIONS

ADVANCE RECEIVING AT OUR WAREHOUSE
DEADLINE DATE:
MARCH 18, 1997

You must ship crated, boxed or skidded materials up to 30 days in advance of the show.
All items **MUST** be labeled as follows:

ORGANIZATION NAME
SHOW DATE
c/o SPECIALTY DECORATING
720 MONROE STREET
HOBOKEN, NEW JERSEY 07030

Shipments must be prepaid. Collect shipments will be refused. If not labeled properly, uncrated or loose shipments can be refused at the warehouse. We will deliver your shipment to the gym and remove the containers with the EMPTY labels on them. We will return the empty containers to you at the end of the competition. No access is possible to empty containers during the competition as they will not be on the premises. Specialty Decorating and Design, Inc. Is not responsible for any contents of a container marked empty. EMPTY labels are available. Each team is responsible to attach the empty label to each container.

INBOUND BILL OF LADING OR DELIVERY RECEIPT

All Shipments must have a bill of lading or delivery receipt showing the number of items, weight and description of merchandise. Trucks arriving without documented weight will be required to go to the nearest weighing station to obtain documentation or a mutual decision will be made as to the weight and will be binding to both parties.

FIRST Mid Atlantic Regional
March 20-22, 1997
Rutgers College
New Brunswick, NJ

SPECIALTY DECORATING & DESIGN
720 MONROE STREET
HOBOKEN, NJ 07030
201/653-1258 Fax: 201/653-1519

Order Form
**MATERIALS SHIPPING
AND HANDLING**

Please return this form to the above address.
FORM DEADLINE DATE: 1 week prior to show date.

Event Name: FIRST Mid Atlantic Regional 1997
Company: _____ Team # _____
Address: _____
Ordered by: _____ Title: _____
Phone: _____ Fax: _____
Signature: _____

SHIPMENTS TO WAREHOUSE:

Shipper: _____ From City/State _____

How Shipped: Common Carrier _____ Company Truck _____ Airfreight _____

Shipping Date: _____ No. pieces _____ Weight _____

Carrier _____ Pro.No. _____

Comments or Special Handling Requirements

Attach copies of this form for multiple shipments

FIRST Mid Atlantic Regional
March 20-22, 1997
Rutgers College
New Brunswick, NJ

SPECIALTY DECORATING & DESIGN
720 MONROE STREET
HOBOKEN, NJ 07030
201/653-1258 Fax: 201/653-1519

LIMITS OF LIABILITY OF SPECIALTY DECORATING & DESIGN, INC.

1. We are not responsible for damages to uncrated materials, materials improperly packed or concealed damages.
2. We are not responsible for loss, theft, or disappearance of any materials improperly packed or concealed damages.
3. We are not responsible for loss, theft, or disappearance of any materials before they are picked up from the pit area for reloading after the show. Bills of lading covering outgoing shipments will be checked at the time of actual pickup from the pit table and discrepancies will be corrected.
4. We are not responsible for any loss, damage or delay due to fire, Acts of God, strikes, lockout, or work stoppages of any kind or to causes beyond our control.
5. Our liability shall be limited to the specific loss or damage to the specific article which is lost or damaged. In any event our maximum liability shall be limited to \$.25 per is lost or damaged. In any event our maximum liability shall be limited to \$.25 per pound per article with a maximum liability of \$50.00 per item or \$1,000.00 per shipment which ever is less. Claims must be filed by the Team before the close of the show.
6. We are not liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for collateral costs, which may result from any loss or damage to a team's materials which may make it impossible or impractical to compete.
7. The consignment or delivery of a shipment to Specialty Decorating by a team (and/or other shipper) on behalf of the team shall be construed as acceptance by the team of the conditions set forth.

FIRST Final Competition
April 10-12 1997
Epcot
Orlando, FL

FREEMAN DECORATING COMPANY
2300 Principal Row
Orlando, Florida 32837
Phone:407/857-1500 Fax: 407/850-9328

SHIPPING TO THE WAREHOUSE

Freeman Decorating Company, as the exclusive drayage contractor, will receive crated, boxed or skidded materials at the warehouse. Shipments must be sent with freight charges PREPAID. COLLECT SHIPMENTS CANNOT BE ACCEPTED.

Label each piece and address all shipping documents/bills of lading as follows for shipments to the warehouse:

NAME OF TEAM & TEAM NO. _____

HOLD FOR:

c/o Freeman Decorating Company
2300 Principal Row
Orlando, Florida 32837

(To check on the arrival of warehouse
freight, please call 407/857-1500 x.152)

The warehouse will receive shipments Monday through Friday during the hours of 8:00 a.m. - 4:30 p.

All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without freight bills, or specified unit counts on receipts, will be delivered to team tables without guarantee of piece count or condition.

CERTIFIED WEIGHT RECEIPTS

Driver will be required to submit certified weight receipts when receiving shipments for unloading. Freeman Decorating reserves the right of refusal to unload such shipments until a CERTIFIED WEIGHT RECEIPT is presented. In the event no weight is indicated on delivery documents presented, Freeman Decorating Company shall estimate the weight. If actual scale weight figures are not submitted prior to the move out period, the estimated weight will be final and binding. All shipments received at the warehouse and show site are subject to reweigh.

OUTBOUND SHIPPING AND HANDLING

Outbound materials will be moved from pit area to dock and reloaded on designated vehicles. To assist you with arrangements for outbound shipments, Freeman Decorating Company will have a Service desk where labels, bills of lading and shipping information will be available.